



Chartered Professionals in Human Resources Request for Retirement Status Form

REQUEST FOR RETIRED MEMBER STATUS AND “CPHR (RETIRED)” DESIGNATION

Retired status is intended for CPHR Members of CPHR Alberta who are no longer active in HR and who do not intend to be active in HR in the future.

Please complete the following and return it to CPHR Alberta by email to registrar@cphrab.ca.

Member information:

Given Name: _____ Family Name: _____

Home Phone: _____ E-Mail: _____

Mailing Address: _____

City: _____ Province: _____ Postal Code: _____

Declaration:

I am no longer active as an HR professional and I officially notify the CPHR Alberta of my decision to resign my Chartered Professional in Human Resources (CPHR) designation. I understand that as a member with *retired status*,

- I give up my full CPHR designation in Alberta, but I am authorized by CPHR Alberta to use the title CPHR (Retired); (*Fellow CPHRs are authorized to continue using the title FCPHR.*)
- I am no longer required to submit a Continuing Professional Development (CPD) log;
- I am no longer a voting member of CPHR Alberta; and,
- If I wish to become an active CPHR Member again in the future, I must meet the requirements of CPHR Alberta’s CPHR reinstatement policy in place at the time of my application for reinstatement.

Further, I certify that

- I am more than 55 years of age; and,
- My total employment income is less than \$20,000 per annum.

Applicant Signature

Date

**Active income includes gross income from all employment or director's fees and/or net income from self-employment; it does not include pension or other retirement income, investment income, support payments or disability income. All other sources of income are considered "active."*