



# Chartered Professionals in Human Resources NKE Waiver Form

## CPHR ALBERTA APPLICATION FOR NKE WAIVER – U OF L PATHWAY

CPHR Alberta Associate Members who are graduates of the **University of Lethbridge, Dhillon School of Business, Bachelor of Management, Human Resources & Labour Relations Program** must fill out this form to apply for an NKE Waiver.

Please complete this form and submit it through your member profile by clicking on the ‘Submit NKE Waiver Application’ link. A current list of CPHR Canada accredited HR programs can be found on our website: <http://www.cphrab.ca/post-secondary-institutions-accredited-cphr-member-associations> . If you have questions about applying for membership with CPHR Alberta or the NKE waiver, please contact the Office of the Registrar at [registrar@cphrab.ca](mailto:registrar@cphrab.ca).

CPHR Alberta will verify that you meet the requirements to waive the NKE. This will be done by reviewing the transcripts you arrange to have sent from the post-secondary education institution directly to CPHR Alberta. Once verified, CPHR Alberta will request payment for the NKE Waiver fee (currently \$375).

### Applicant Information:

Given Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Membership Information:  New Associate Member  Current Associate Member

Date Associate membership application submitted (New Member): \_\_\_\_\_

Accredited Post-Secondary Institution Name: \_\_\_\_\_

Accredited Program Name: \_\_\_\_\_

Grade received (a 70% overall average grade is required qualify): \_\_\_\_\_

I have requested that my official student transcript(s) be sent to CPHR Alberta from the post-secondary education institution whose CPHR Canada accredited program I am a graduate and from the institution that granted my Bachelor degree, if I have not already done so.

Please check that you have completed all of the following courses and record your GPA for each course in the appropriate column. These courses are all required for the University of Lethbridge BMgmt HR & LR Program. **If you have not completed all of these courses and attained an average GPA of at least 2.3 in these courses, you will not qualify to waive the NKE.**

Required Course	Completed (Y/N)	GPA
MGT 2030 Introduction to Organizational Behaviour		
MGT 2070 Operations & Quantitative Management		
MGT 2400 Management Accounting		
MGT 2700 Research Methods		
MGT 3031 Managing Responsibly in a Global Environment		
MGT 3050 Introduction to Human Resources Management		
MGT 3061 Information Systems & Management		
MGT 3080 Managerial Skills Development		
MGT 3305 Managing Employee Health and Safety		
MGT 3310 Collective Labour Relations		
MGT 3312 Strategic Compensation		
MGT 3650 International Management		
MGT 4090 Policy & Strategy		
MGT 4305 Canadian Labour and Employment Law		
MGT 4310 Advanced Organizational Behaviour		
MGT 4350 Staffing (Previously: Advanced HR)		
MGT 4355 Training and Development		

Letter Grade to GPA: A+ 4.0 A 4.0 A- 3.7 B+ 3.3 B 3.0 B- 2.7 C+ 2.3 C 2.0 C- 1.7 D+ 1.3 D 1.0 F 0.0

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

**FOR OFFICE USE ONLY**

Approved by Office of the Registrar:	Date:
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